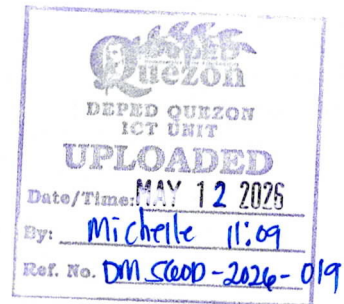




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



07 May 2026

DIVISION MEMORANDUM
SGOD-2026 - 019

BASIC TRAINING COURSES FOR KAWAN, TROOP LEADERS & OUTFIT ADVISORS (COURSE STAFF & RESOURCE SPEAKER)

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Boy Scouts of the Philippines – Quezon Council will conduct the **Basic Training Courses for Kawan, Troop Leaders & Outfit Advisors** on **May 29-31, 2026** at **Atimonan Central Elementary School, Atimonan, Quezon**.
2. The BSP Quezon Council requests the attendance and assistance of the Trained Leaders to serve as **Course Staff** and **Resource Speaker** during the said activity.
3. For more details and the list of the requested personnel, kindly refer to the attached request letter.
4. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

yfsrto/05/07/2026

DEPEDQUEZON-TM-SDS-04-009-003



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Boy Scouts of the Philippines

QUEZON COUNCIL

Perez Street, 4301 Lucena City

Mobile No. +63 962 414 2025

Email Address: quezonbsp1948@gmail.com

May 6, 2026

ROMMEL C. BAUTISTA, CESO V

Schools Division Superintendent
& Council Scout Commissioner

Dear SDS Bautista:

Greetings of Peace!

The Quezon Council, Boy Scouts of the Philippines will conduct a **Basic Training Course for Kawan, Troop Leaders and Outfit Advisors** on May 29 – 31, 2026 at Atimonan Central Elementary School, Atimonan I District, Atimonan, Quezon to make our Scout Leaders more supportive, efficient and effective in the operations of their units.

In view hereof, may we request the attendance/assistance of our Trained Leaders to come and serve as course staff and resource speaker on our scheduled training event, to wit:

- **TRAINING EVENT** : **Basic Training Course for Kawan, Troop Leaders and Outfit Advisors**
- **VENUE** : Atimonan Central Elementary School, Atimonan, Quezon
- **INCLUSIVE DATES**: May 29 – 31, 2026
- **COVERAGE** : Division-wide
- **STAFF COMPOSITION**: *(see attached Staff Composition)*

May we request further that they will be allowed to report on official time at the Training Venue not later than 8:00 o'clock in the morning on May 29 for the final staff meeting.

Thank you so much and we anticipate your preferential attention to our cordial request.

Very truly yours,


JOEL R. AVILLED, PhD
Council Scout Executive

APPROVED:


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent
& Council Scout Commissioner





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BASIC TRAINING COURSE FOR KAWAN LEADERS

Atimonan Central Elementary School * Atimonan, Quezon

May 29 – 31, 2026

COURSE STAFF	
PAMELA P. LEOVERAS, ALT w/ CMT Pitogo District	COURSE LEADER
VIOLETA E. REYES , ALT Atimonan I District	ASSISTANT COURSE LEADER FOR ADMINISTRATION
CLARA MAE M. ROCERO, ALT Calauag East District	ASSISTANT COURSE LEADER FOR PROGRAM
JUSTINIANO MACARAEG, SWB w/ CML Guinayangan South District	CHIEF Usa
LISA B. CASPILLO, ALT Atimonan II District	COURSE SCRIBE
RESOURCE SPEAKER / DISCUSSANT / COUNSELOR	
CLARISSA B. DECENA, ALT w/ CMT Pitogo District	MILDRED M. PARCO, ALT Atimonan I District
MARY ROSE I. PESIGAN, SWB w/ CML Atimonan I District	MARELYN C. EROLES, ALT Atimonan I District
MARJORIE ROMERO, SWB Lopez West District	CRISELDA ILAGAN, SWB Candelaria East District
TRAINING COURSE CONSULTANT:	
MARIA SOLITA R. PARAS, ALT w/ CMT Council Program Commissioner	JOEL R. AVILLED0 PhD, LT Council Scout Executive





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BASIC TRAINING COURSE FOR TROOP LEADERS

Atimonan Central Elementary School * Atimonan, Quezon

May 29 – 31, 2026

COURSE STAFF	
ARNULFO U. QUISTO, JR., ALT w/ CMT Guinayangan North District	COURSE LEADER
THELMA MANALO, ALT Tagkawayan II District	ASSISTANT COURSE LEADER FOR ADMINISTRATION
APOLO P. RABI, ALT w/ CMT Agdangan, Quezon	ASSISTANT COURSE LEADER FOR PROGRAM
JOHNEDEL C. SEVILLA, SWB w/ CML Lopez West District	SENIOR PATROL LEADER
LEHLIE O. GAELA, SWB Atimonan I District	COURSE SCRIBE
RESOURCE SPEAKER / DISCUSSANT / COUNSELOR	
MARK JOSEPH N. RABUTAZO, SWB w/ CML Mauban North District	PAUL VINCENT IRENEA, SWB w/ CML Atimonan I District
FCY M. PESIGAN, ALT Sariaya West District	JOCELYN D. VITO-CRUZ, SWB w/ CML Tiaong II District
MARAVILLO D. INCISO, SWB w/ CML Gumaca East District	CLAIRE M. MABEZA, SWB w/ CML General Luna District
TRAINING COURSE CONSULTANT	
RODRIGO A. REYES, LT Council Training Commissioner	JOEL R. AVILLED0 PhD, LT Council Scout Executive





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BASIC TRAINING COURSE FOR OUTFIT ADVISORS

Atimonan Central Elementary School * Atimonan, Quezon

May 29 – 31, 2026

COURSE STAFF	
HENRY H. ESCOVILLA, ALT w/ CMT Lina Gayeta Lasquety National High School	COURSE LEADER
JANIELD S. TORRES, ALT w/ CMT Guinayangan National High School	ASSISTANT COURSE LEADER FOR ADMINISTRATION
GEDION LOUIS T. TRAÑAS, ALT Lopez National Comprehensive HS	ASSISTANT COURSE LEADER FOR PROGRAM
LEANDRO R. REMOJO, JR., SWB Castañas National High School	SENIOR CREW LEADER
PRECIOUS FAITH V. LIVADO, ALT Lopez National Comprehensive HS	COURSE SCRIBE
RESOURCE SPEAKER / DISCUSSANT / COUNSELOR	
GERALDINE ARELLANO, SWB w/ CML Lopez National Comprehensive HS	MA. ANALYN M. GUNO, ALT w/ CMT Pili National High School
ROMUEL M. SATIRA, SWB w/ CML Our Lady of the Angels Academy	DONNA B. PEDROSA, ALT w/ CMT Dolores Macasaet National HS
LEAH O. OLIVEROS, SWB w/ CML Alabat Island National High School	
TRAINING COURSE CONSULTANT	
RAMIR L. CAGUJAS, ALT w/ CMT Lopez National Comprehensive HS	JOEL R. AVILLED0 PhD, LT Council Scout Executive

